

# Guide to Google APPS FOR THE



by [ShakeUpLearning.com](http://ShakeUpLearning.com)



## Productivity Apps



Google  
Search



### Why You Should Use It:

- Google Now (Google's intelligent personal assistant.)
- "Okay Google," hands-free searching that is better than Siri.
- Integration with other Google apps.



Chrome



### Why You Should Use It:

- Sync bookmarks and tabs across devices.
- Voice Search
- Omnibox
- Integration with other Google apps.



Gmail



### Why You Should Use It:

- Better and faster than native Mail app.
- Connect and check multiple accounts in one app.
- Better and faster search options.
- Links open in Chrome.
- Integrates with other Google apps.

## Google Drive Apps



Google  
Drive



### Why You Should Use It:

- Access all your files in one place.
- Make any file available offline.
- Now integrates with the new Docs, Sheets & Slides Apps.
- Passcode protect your files.



Google  
Docs



### Why You Should Use It:

- Create and edit documents.
- Synchronous collaboration
- Download and edit documents offline.
- Edit Microsoft Word files



Google



### Why You Should Use It:



## Google Sheets



- Create and edit spreadsheets.
- Synchronous collaboration
- Download and edit spreadsheets offline.
- Edit Microsoft Excel files



## Google Slides



### Why You Should Use It:

- Create and edit presentations.
- Synchronous collaboration
- Download and edit presentations offline.
- Edit Microsoft PowerPoint files
- Present directly from your device.

# Social Apps



## Google+



### Why You Should Use It:

- Auto-Backup your photos and videos
- Auto Awesome: add effects to your photos.
- Stories: turn photos & videos into interactive movies.
- The fastest growing social network!
- G+ Communities



## Hangouts



### Why You Should Use It:

- Text and video chat
- Video conference with up to 15 people
- Join Hangouts "On Air"
- Make phone calls (free to US and Canada)



## Blogger



### Why You Should Use It:

- Compose blog posts and publish to the web.
- Manage multiple accounts
- Embed images or take photos with your device.

# Geography Apps



## Google Maps



### Why You Should Use It:

- Better than Apple Maps!
- Voice-Guided GPS
- Traffic conditions at your fingertips.
- Integrates with your Google account.
- Save locations and access across devices.



## Google Earth



### Why You Should Use It:

- Window to anywhere!
- View any place on earth with satellite precision.
- Locate coordinates and altitude.
- Incredible 3D imagery
- Take virtual tours across the planet with the "tour guide."
- Track earthquakes in real time.



# Multimedia Apps



YouTube



## Why You Should Use It:

- Video learning at your fingertips.
- Upload directly to YouTube
- Access and edit playlists and favorites.
- Subscribe to channels



Google Play Books



## Why You Should Use It:

- Free ebook reader
- Millions of free books through Google Play store.
- Download books and read offline



Google Play Music



## Why You Should Use It:

- Add from iTunes, iPhoto, Music, Pictures, and Movies
- Play millions of songs, instantly.
- Enjoy custom radio with no skip limits.



Google Currents



## Why You Should Use It:

- Delivers beautiful magazine-like editions to your device.
- Breaking news and current events
- Offline reading
- REPLACE Your Feed Reader! (Blogs/RSS)

# Photography Apps

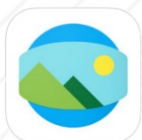


Photo Sphere



## Why You Should Use It:

- Create beautiful 360° photos.
- Publish to Google Maps.
- Explore immersive 360° panoramas across the globe.



Snapseed



## Why You Should Use It:

- Enhance, transform and share photos.
- Professional level photo editing
- Google+ integration

# Other Apps



Google Translate



## Why You Should Use It:

- Translate 80 languages.
- Listen to translations spoken aloud.
- Translate speech and handwriting.
- Star your favorites.



Google



## Why You Should Use It:



## Google Voice



- Make calls with your Google Voice account.
- Receive calls on the phone of your choice.
- Send calls straight to voicemail.
- Send free text messages to US numbers.
- Access voicemail with transcription.



## Chromecast



### Why You Should Use It:

- Easily cast content from your device to your TV.
- Only \$35
- Growing number of apps available.



## Google Admin



### Why You Should Use It:

- For Google Apps Administrators
- Quick access to the dashboard
- Add users and groups
- Access audit logs and support



## Google Authenticator



### Why You Should Use It:

- Protect your account with your password and phone.
- Adds additional layer of security for your account.
- 2 step verification for your Google Account



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